OUR LADY OF PERPETUAL HELP ~ RINGWOOD

SUPPORTING STUDENTS with ADDITIONAL NEEDS - 2015

To be reviewed: 2018

RATIONALE:
Catholic schools have a responsibility to all students to ensure that they have opportunities and encouragement to participate fully in the educational, social, physical, emotional, spiritual and faith life of the school and its community. For those students at risk or experiencing ongoing educational/developmental difficulties, Our Lady’s provides a range of strategies, support and programs to cater for their individual needs.

AIMS:
- To provide learning activities to cater for the ability and needs of the individual student.
- To ensure parents, teachers, Educational Support Officers (ESOs) and outside agencies work collaboratively in organising a Personalised Learning Plans (PLP) for the student, or a Behavioural Management Plan (BMP).
- To ensure parents, teachers, ESO staff and outside agencies have regular Program Support Group (PSG) meetings to discuss student progress, short and long term goals and future direction.

IMPLEMENTATION:
- The classroom teacher (supported by the Student Services Leader) identifies a child experiencing a difficulty and has an initial conversation/meeting with a parent.
- Data is collected and collated regarding the student deemed 'at risk' and their particular needs.
- A Program Support Group (PSG) will be established for any student with a PLP or a BMP.
- Parents participate in the implementation of the student’s program by collaborating with their child’s teacher/s and in working on follow-up activities at home.
- Student progress on the PLP/BMP is monitored and regularly evaluated each term.
- Specific programs and personnel maybe provided to assist with implementation of the goals as set out for students in their PLP/BLP. These plans are developed and implemented to assist the teacher in meeting the needs of the student.
- A leader is appointed by the school to liaise with outside professional agencies as required.
- Assessment of the PLP/BMP determines the future direction and may include, but is not limited to:
  - referral to Catholic Education Melbourne or outside professional agencies.
  - ongoing monitoring and program adjustments.
  - no further action is required.

EVALUATION:
This policy will be reviewed as part of the school’s three year cycle.

Growing together, in faith, for the future