RATIONALE

Transition from pre-school to primary school can be an exciting and challenging time for both students and parents. The primary school environment can provide different challenges for the pre-school children who are to commence school.

AIM

• To provide a smooth and efficient transition from pre-school to primary school.
• To provide additional support to those who may require it.

IMPLEMENTATION

• The Principal will appoint the staff team to coordinate the Foundation Transition Program.
• After the enrolment period, the school will communicate with the relevant pre-schools and/or childcare centres to inform them of the names of students who have enrolled at our school.
• During the pre-school visits relevant information about each child will be sought from authorised pre-school staff.
• Whenever possible, the Foundation teaching roles for the following year will be finalised in time for the pre-school visit.
• Department of Education and Training Transition Statements from the relevant pre-schools, childcare centres and community care services will be provided to the school with the permission of the parents.
• Meetings will be organised with parents of children with additional needs to discuss programs, resource requirements and eligibility for additional funded support.
• The school may engage relevant interpreters to assist the parents whose language background is not English.
• A Transition Program will be organised during Term Four, which allows each child (and their parents) the opportunity to attend our school for at least one session before the end of the year. This transition visit will consist of familiarisation with the school and activities in classrooms.
• The classroom placement of children occurs after this transition visit. This is then mailed to the parents.
• An Information Session will occur on the Transition Day so that parents can be informed about the school’s programs and procedures. An opportunity will be provided for discussion and responding to questions. The first school day of the following year will be covered in detail.
• Over the Christmas holiday period all parents will receive detailed information packages about the school. All Foundation students will be mailed a welcome letter that will arrive at their home address.

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- A morning tea for parents will be provided on the first day of school.
- On the first day of school additional staff will assist the classroom teachers with the needs of the new students.
- From the commencement of the school year the Foundation students will not attend school on Wednesdays for at least one month.

EVALUATION

This policy will be reviewed as part of the school’s three year cycle.